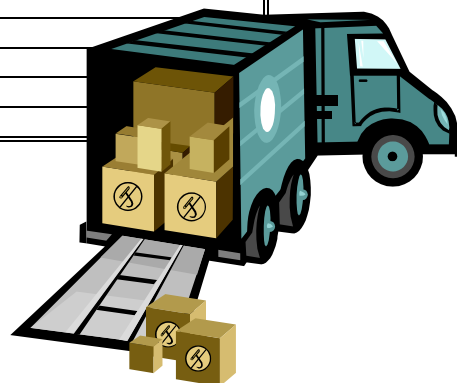


GETTING READY TO MOVE? HERE'S A CHECKLIST!

Take the stress out of moving by getting organized!

4 WEEKS PRIOR TO MOVE:	
<input type="checkbox"/>	Set up a "move" file or folder.
<input type="checkbox"/>	Set up a "move" calendar
<input type="checkbox"/>	Have a garage sale.
<input type="checkbox"/>	Collect financial, tax and employment documentation needed for your loan.
<input type="checkbox"/>	Donate un-wanted furniture to charity.
<input type="checkbox"/>	Contact insurance company to transfer policies (life, auto, homeowners).
<input type="checkbox"/>	Contact doctors, dentists for copies of medical records.
<input type="checkbox"/>	Contact schools for copies of student records.
3 WEEKS PRIOR TO MOVE:	
<input type="checkbox"/>	Review tax deductions on moving expenses.
<input type="checkbox"/>	Arrange cut-off date for utility companies (telephone, gas, electricity, water, garbage, cable television).
<input type="checkbox"/>	Call friends and relatives to let them know you are moving.
<input type="checkbox"/>	Request a change of address kit from the post office.
<input type="checkbox"/>	Check out voter registration information for the new area.
2 WEEKS PRIOR TO MOVE:	
<input type="checkbox"/>	Transfer stocks, bonds, bank accounts and contents of safe deposit boxes.
<input type="checkbox"/>	Prepare a list of clothing that will not be packed with household goods.
<input type="checkbox"/>	Take time to check off previously listed items while you still have time!
1 WEEK PRIOR TO MOVE:	
<input type="checkbox"/>	Label items you will need to access easily and place them in a separate room or closet.
<input type="checkbox"/>	Clean your refrigerator and let it air out at least 24 hours before moving.
<input type="checkbox"/>	Drain outdoor equipment: Water hoses, propane tank from BBQ grill, gas and oil from lawnmowers.
<input type="checkbox"/>	Discard aerosols, paint, oils, and other flammable or toxic chemicals.
<input type="checkbox"/>	Schedule to have the utilities turned on at your new home.
MOVING OUT DAY:	
<input type="checkbox"/>	RELAX!!!
<input type="checkbox"/>	Remember, items packed last will be unloaded first.
<input type="checkbox"/>	Conduct a final review of the house including the attic, stairwells, closets, cupboards, storage, garage, and behind the doors.
MOVING IN DAY:	
<input type="checkbox"/>	Have the house ready for delivery prior to the truck's arrival.
<input type="checkbox"/>	Take a break, sit back, relax and ENJOY YOUR NEW HOME!!



We're here to help...
Give us a call if there's anything we can do!



Marc J. Rancourt

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